

THE COMMON COUNCIL OF THE CITY OF ECHO HELD A REGULAR MEETING ON THURSDAY, JULY 20, 2017 AT 5:45 P.M. AT THE OLD VFW HALL, 210 W. BRIDGE, ECHO, OREGON.

COUNCIL PRESENT: Jeanie Hampton, Janie Enright, Jerry Gaunt, Lou Nakapalau, Karl Jensen and Robert Harris.

ABSENT: Gayle Yoder.

STAFF/CITY CONTRACTORS PRESENT: Diane Berry, City Administrator-Recorder, Darin Tuil, Public Works Director.

OTHERS PRESENT: Bill Kuhn, Kent & Laura Madison, Jade McDowell, Lolly Anderson, Michael Schultz, Alvin Umphres,

CALL TO ORDER: Mayor Jeanie Hampton lead the council in the Pledge of Allegiance and the meeting was called to order at 5:47 p.m.

APPROVAL OF MINUTES: Lou Nakapalau moved and Karl Jensen seconded the motion to approve the June 22, 2017 council meeting. Vote: all ayes.

PUBLIC COMMENTS: Kent Madison handed out a draft agreement for annexation. He has received a year's extension on his option to buy from the Corey's. Berry said she had not distributed a copy of the draft agreement to the council as the engineer and attorney haven't had time to review it.

POLICE REPORT: The written report reviewed. Lou Nakapalau asked if the new agreement with Stanfield was on the agenda. Berry said it wasn't, but that the old one automatically continued until replaced by a new agreement.

GOLF COURSE: Darin Tuil, Public Works Director, reported that there have been some equipment breakdowns at the course this last month.

PUBLIC WORKS: Tuil reported that HVAC unit has been installed in the shop control room and is running at about 78 degrees. PP & L did come and adjustments on electrical settings for power to the wells and shop and things have been running better since.

Administrator's Report: a. Investments. No Comments.

Parking: Berry distributed three parking options for Main Street recommended by ODOT for Main Street. One was to remark the spaces as they were before they covered the thermal marking with the chip seal and another was to make one side parallel parking and moving the center line. Berry said when the downtown plan was implemented they did a study using data on the widest pieces of farm

equipment and that was how they came up with the original parking space angles. After the chip seal the new lines were the traditional angle. Berry said she was not going to approve any of the ODOT plans without involving the council, as once we lose the diagonal parking, even if only on one side it will be almost impossible to get it back. Businesses will not be happy about losing parking spaces. She said if you walk down Main Street you can see that people with extended cab pickups, who visit the café regularly already are addressing the issue by parking at the old angle and not following the markings. ODOT doesn't think returning the parking spaces to the 45 degree angle will alleviate the problem, but Berry said that the collisions of farm equipment and pickups only happened after they remarked the parking to the 60 degree angle. Her recommendation was for the council to ask ODOT to put the marking back to that provided for in the Downtown Plan (45 degrees). Nakapalau suggested making compact parking on the end of each block. This was briefly discussed, but marking and signage was an issue. Robert Harris moved to recommend ODOT go back to the 45% angled diagonal parking instead of the 60% angle. Karl Jensen seconded the motion. Vote: all ayes. Motion Carried.

NNO: Berry reported on National Night Out. She said that the Stanfield Police were taking the lead this year and adding to the celebration. Chief Zumwalt has gotten Hot Dogs and Hamburgers donated so we will serve both this year. There will also be a Best Neighbor Award for each community and a bike rodeo.

Audit Engagement : Jerry Gaunt moved and Nakapalau seconded a motion to accept the proposal from our current auditor Rebecca Price to do the audit for 2016-17. Vote all ayes. Motion carried.

Audit approval: The audit comment on separation of duties was briefly discusses. Mayor Hampton said that happens every year. Berry said that most small entities get this in their report, as an additional staff member would be needed to have the degree of separation recommended by audit standards which isn't practical or affordable. Nakapalau moved to accept as printed the audit for the 2015-16 fiscal year. Gaunt seconded the motion. Vote: all ayes. Motion carried.

ROW agreement: ODOT provided a Right of Way agreement for the North Thielsen Project. Jensen moved and Nakapalau seconded a motion to approve the agreement. Vote: all ayes. Motion Carried.

Tree Committee: The Echo City Council operates as its own Tree Committee, so a brief discussion of the 2017 Urban Forestry program for the 2017 Tree City USA was discussed. Berry suggested having a Tree Trivia Contest. Copies would be available at city hall and handed out at National Night Out. Berry said this would be a variation on the Tree Trivia that is usually part of the Tree Fair for elementary students. Questions would be things like what is Echo's Tree. A \$50 gift certificate

to Kopacz Nursery would be 1st prize. She said we are getting a late start this year, but Katie Lompa, the state forester for our area had emailed her some ideas.

Survey: Berry said she and the mayor had discussed and worked on a city survey, the first in about 20 years. It would be placed in the August newsletter. The last survey only had 14 respondents, so the mayor suggested an incentive for returning the survey. A basket with small prizes for people to pick out was suggested as well as having people put their name in for a drawing of a gift certificate. She has ordered a lock box so people can place their surveys in it and remain anonymous. The council supported these ideas.

New Business: Berry said that there have been complaints about Semi-Parking on city road edges and Councilman Gaunt asked her to find some examples of codes. An example was handed out. Such parking tends to break up road edges, so many cities impose weigh limits on side roads. She said the county will also close many roads to heavier loads during the spring and winter when they are softer due to moisture. Gaunt said one is a Semi loaded with railroad ties that is driving down streets around Dupont. No thru trucks are allowed on Dupont currently. Robert Harris asked about existing codes for parking and thought the city should have some already. Berry said the city has very limited parking regulations. The area around the school has limitations, but this only applies in that area. He suggested having a 2 hour parking limitation, but enforcement of this type of parking would be hard. Nakapalau moved to table the parking and weight limitation discussion until the next meeting. Jensen second; Vote: all ayes. Motion carried.

Executive session: The item for discussion was not ready, so no executive session was held.

Adjournment: Harris moved to adjourn the meeting as there were no further items for discussion. Jensen seconded the motion. Vote: All ayes. The meeting was adjourned at 6:25 p.m.

Respectfully submitted,

Jeanne Hampton/Mayor

Attest:

Diane Berry/City Administrator-Rec.